

# Autowork Online Package jobs

A man with short dark hair and a light beard, wearing a blue work shirt over a white t-shirt, is holding a silver laptop. He is smiling slightly and looking towards the camera. The background is a blurred industrial setting, likely a car repair shop, with a car wheel and some equipment visible. The image is overlaid with a large green and blue diagonal graphic on the left side.

**Driving Business Performance**

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### Introduction

For Autowork Online version 175, the **Custom Jobs Maintenance** screen has been restyled, and several additional features have been added: It is now possible to categorise jobs, and a new **Package Jobs** feature has been added. Package Jobs allow you to predefine a minimum *Service From\** selling price for the package, which is maintained until the selling price of the parts exceeds the minimum price.

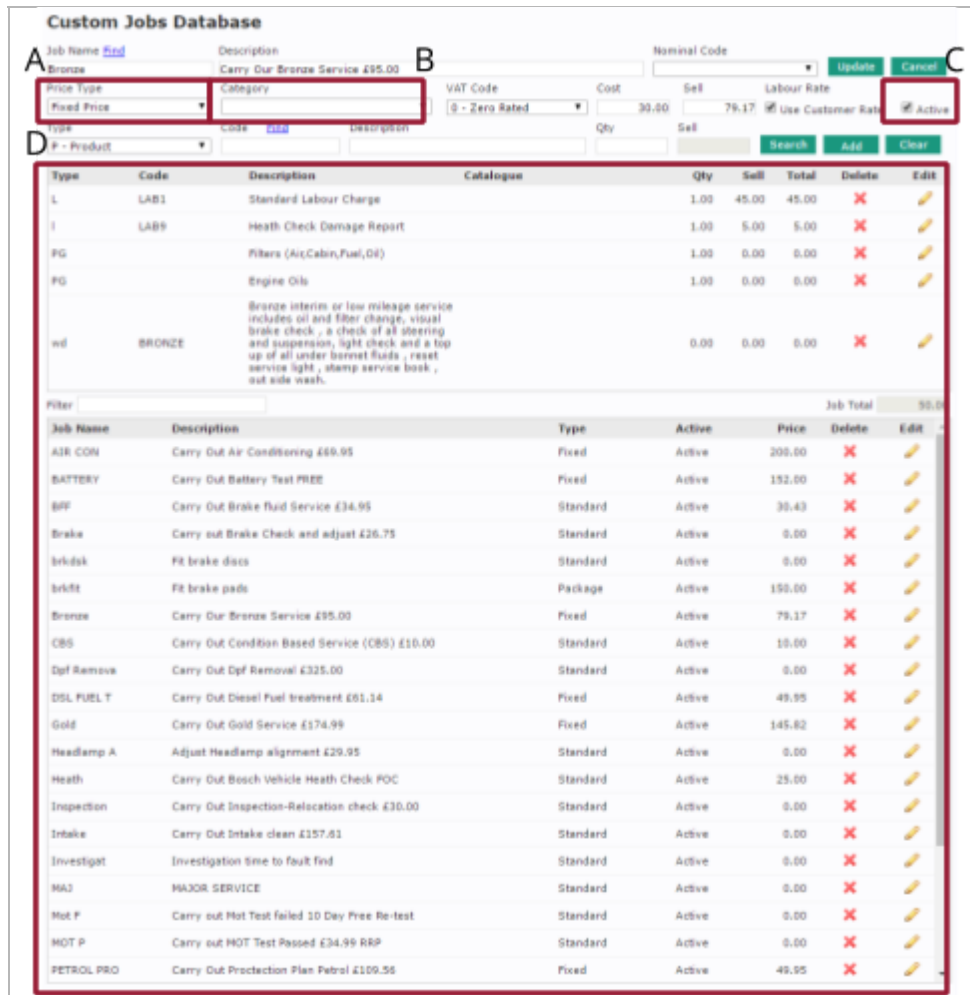
**Please note:** Since the new **Package Jobs** feature was added, it is no longer possible to add a **Job** to an existing **Job Grouping** by clicking the + button against the Job Grouping. This is because the Package job must be kept on its own separate job group in order for the pricing to be correctly calculated.

### Benefits

- More flexible - New Package jobs feature allows more flexible pricing structures
- Easier to maintain - Improved Custom Jobs screen is cleaner and easier to use
- Enhanced efficiency - Jobs can now be sorted and filtered when they are added to a job

## Screen changes

The **Custom Jobs** screen has been updated to use a new layout which simplifies the processes for creating and managing Custom Jobs. The changes are as follows:



**Custom Jobs Database**

Job Name: Bronze Description: Carry Out Bronze Service £95.00 Nominal Code:  Update Cancel

Price Type: Fixed Price Category:  VAT Code: 0 - Zero Rated Cost: 30.00 Sell: 79.17 Labour Rate:  ☒ Use Customer Rate ☒ Active

Type: P - Product Code:  Description:  Qty:  Sell:  Search Add Clear

Type	Code	Description	Catalogue	Qty	Sell	Total	Delete	Edit
L	LAB1	Standard Labour Charge		1.00	45.00	45.00	<input checked="" type="checkbox"/>	
I	LAB9	Heath Check Damage Report		1.00	5.00	5.00	<input checked="" type="checkbox"/>	
PG		Filters (Air,Cabin,Fuel,Oil)		1.00	0.00	0.00	<input checked="" type="checkbox"/>	
PG		Engine Oils		1.00	0.00	0.00	<input checked="" type="checkbox"/>	
wd	BRONZE	Bronze interim or low mileage service includes oil and filter change, visual brake check, a check of all steering and suspension, light check and a top up of all under bonnet fluids, reset service light, stamp service book, out side wash.		0.00	0.00	0.00	<input checked="" type="checkbox"/>	

Filter:  Job Total: 50.00

Job Name	Description	Type	Active	Price	Delete	Edit
AIR CON	Carry Out Air Conditioning £69.95	Fixed	Active	209.00	<input checked="" type="checkbox"/>	
BATTERY	Carry Out Battery Test FREE	Fixed	Active	152.00	<input checked="" type="checkbox"/>	
BRF	Carry Out Brake fluid Service £34.95	Standard	Active	30.43	<input checked="" type="checkbox"/>	
Brake	Carry out Brake Check and adjust £26.75	Standard	Active	0.00	<input checked="" type="checkbox"/>	
brkdisc	Fit brake discs	Standard	Active	0.00	<input checked="" type="checkbox"/>	
brkfit	Fit brake pads	Package	Active	150.00	<input checked="" type="checkbox"/>	
Bronze	Carry Out Bronze Service £95.00	Fixed	Active	79.17	<input checked="" type="checkbox"/>	
CBS	Carry Out Condition Based Service (CBS) £10.00	Standard	Active	10.00	<input checked="" type="checkbox"/>	
Dpf Remove	Carry Out Dpf Removal £325.00	Standard	Active	0.00	<input checked="" type="checkbox"/>	
DSL FUEL T	Carry Out Diesel Fuel treatment £61.14	Fixed	Active	49.95	<input checked="" type="checkbox"/>	
Gold	Carry Out Gold Service £174.99	Fixed	Active	145.82	<input checked="" type="checkbox"/>	
Headlamp A	Adjust Headlamp alignment £29.95	Standard	Active	0.00	<input checked="" type="checkbox"/>	
Heath	Carry Out Bosch Vehicle Heath Check POC	Standard	Active	25.00	<input checked="" type="checkbox"/>	
Inspection	Carry Out Inspection-Relocation check £30.00	Standard	Active	0.00	<input checked="" type="checkbox"/>	
Intake	Carry Out Intake clean £157.01	Standard	Active	0.00	<input checked="" type="checkbox"/>	
Investigat	Investigation time to fault find	Standard	Active	0.00	<input checked="" type="checkbox"/>	
MAJ	MAJOR SERVICE	Standard	Active	0.00	<input checked="" type="checkbox"/>	
Mot P	Carry out Mot Test failed 10 Day Free Re-test	Standard	Active	0.00	<input checked="" type="checkbox"/>	
MOT P	Carry out MOT Test Passed £34.99 RRP	Standard	Active	0.00	<input checked="" type="checkbox"/>	
PETROL PRO	Carry Out Protection Plan Petrol £109.55	Fixed	Active	49.95	<input checked="" type="checkbox"/>	

- A. Price Type dropdown menu - Price types are now selected in a dropdown menu, in order to integrate the new **Package Jobs** feature
- B. Job Category dropdown menu - A optional job category can be selected for the job from a predefined list
- C. Active checkbox - Can be used to flag a job as active, deactivating a job will hide it, but not remove it. You can use this to toggle promotions and seasonal services on and off for example
- D. Larger grids - The size of the grids showing existing jobs, and the contents of the selected job has been increased and a search filter has been added to help you find the job you want to edit

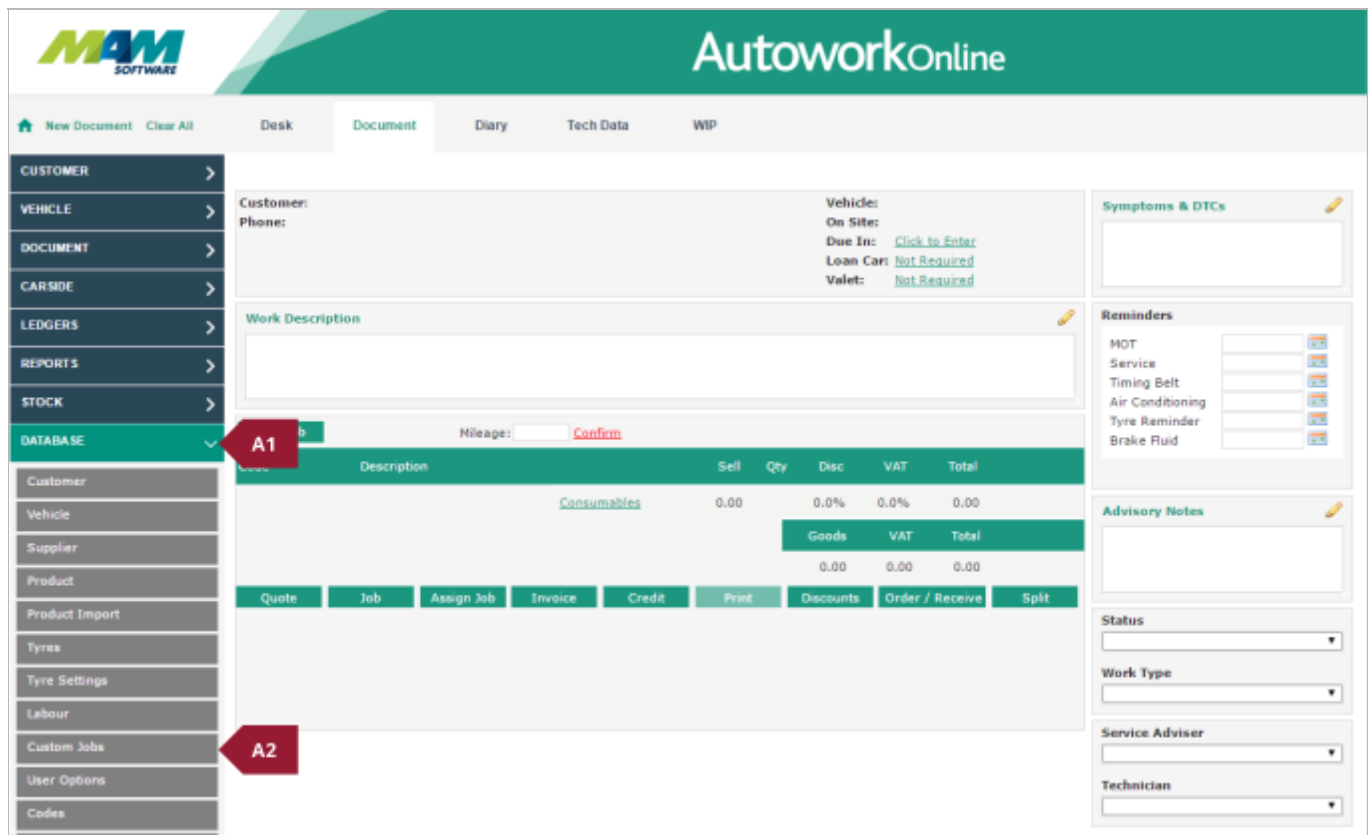
## Package jobs

The new Package Jobs feature allows flexibly-priced custom jobs to be created, these work in a similar way to fixed price jobs, but can contain parts with variable pricing, the price of which is balanced by varying the cost of labour.

For example, for a job set up for a fixed price of £150, which included a brake pad set, and the labour to fit it. If the part cost £60, the labour would automatically be adjusted to £90 to make up the total. If the brake pad set was £70, the labour value would decrease to £80 to balance the difference.

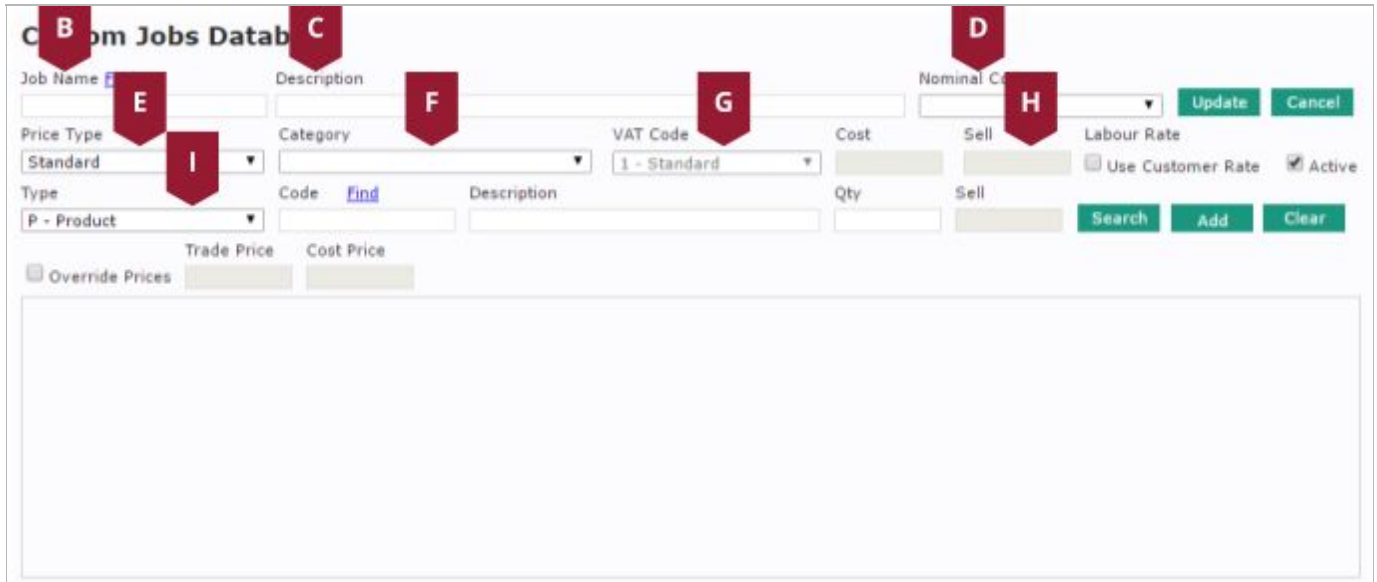
## Setting up Package jobs

- A. Click the **Database** menu (A1), and then the **Custom Jobs** sub-menu (A2)



The screenshot shows the AutoworkOnline software interface. The top navigation bar includes 'New Document', 'Clear All', 'Desk', 'Document', 'Diary', 'Tech Data', and 'WIP'. The left sidebar contains a list of menu items: CUSTOMER, VEHICLE, DOCUMENT, CAR SIDE, LEDGERS, REPORTS, STOCK, DATABASE, Customer, Vehicle, Supplier, Product, Product Import, Tyres, Tyre Settings, Labour, Custom Jobs, User Options, and Codes. The DATABASE menu is highlighted with a red arrow labeled 'A1'. The Custom Jobs sub-menu is highlighted with a red arrow labeled 'A2'. The main content area displays a form for creating a new document, including fields for Customer, Vehicle, On Site, Due In, Loan Car, and Valet. It also features a Work Description field, a table for Consumables, and a table for Goods. The right sidebar contains sections for Symptoms & DTCs, Reminders, Advisory Notes, Status, Work Type, Service Adviser, and Technician.

- B. Enter a **Job Name**, **Description** (C), **Nominal Code** (D), **Category** (F), and **VAT Code** (G). Set the **Price Type** dropdown menu (E) to **Package**, enter a **Selling price** (H), and the **Type** dropdown menu (I) to **PG - Product Group**



**Custom Jobs Database**

Job Name **B** Description **C** Nominal Code **D**

Price Type **E** Category **F** VAT Code **G** Cost Sell **H** Labour Rate

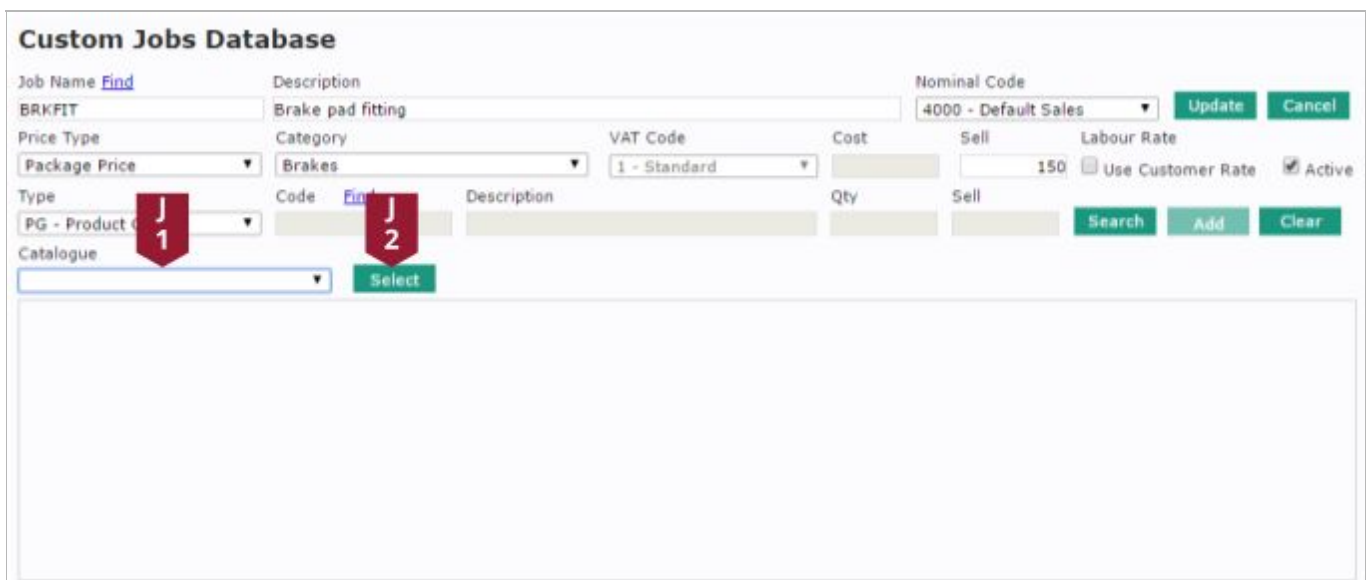
Type **I** Code [Find](#) Description Qty Sell

☐ Override Prices Trade Price Cost Price

[Search](#) [Add](#) [Clear](#)

[Update](#) [Cancel](#)

- J. A new **Catalogue** dropdown menu (J1) will appear, set this to the required product group, and then click the **Select** button (J2)



**Custom Jobs Database**

Job Name [Find](#) Description Brake pad fitting Nominal Code 4000 - Default Sales

Price Type Package Price Category Brakes VAT Code 1 - Standard Cost Sell 150 Labour Rate

Type PG - Product Group **J1** Code [Find](#) **J2** Description Qty Sell

Catalogue [Select](#)

[Search](#) [Add](#) [Clear](#)

[Update](#) [Cancel](#)

- K. A new product group line will be added to the table, this represents a part selected from the catalogue, which can have a variable price based on the particular vehicle. Add a labour line by selecting **L - Labour** from the **Type** dropdown menu (K1), then enter the relevant **Labour Code** (K2). This process can be repeated to add individual parts and Work Descriptions if required. When you are happy with your job, click the **Update** button (K3)

### Custom Jobs Database

Job Name [Find](#)  
BRKFIT

Description  
Brake pad fitting

Nominal Code  
4000 - Default Sales

K3

Update

Cancel

Price Type  
Package Price

K1

Category  
Brakes

K2

VAT Code  
1 - Standard

Cost

Sell  
150

Labour Rate  
☐ Use Customer Rate

☒ Active

Type  
PG - Product Group

Code

Description

Qty

Sell

Search

Add

Clear

Catalogue  
Pads

Select



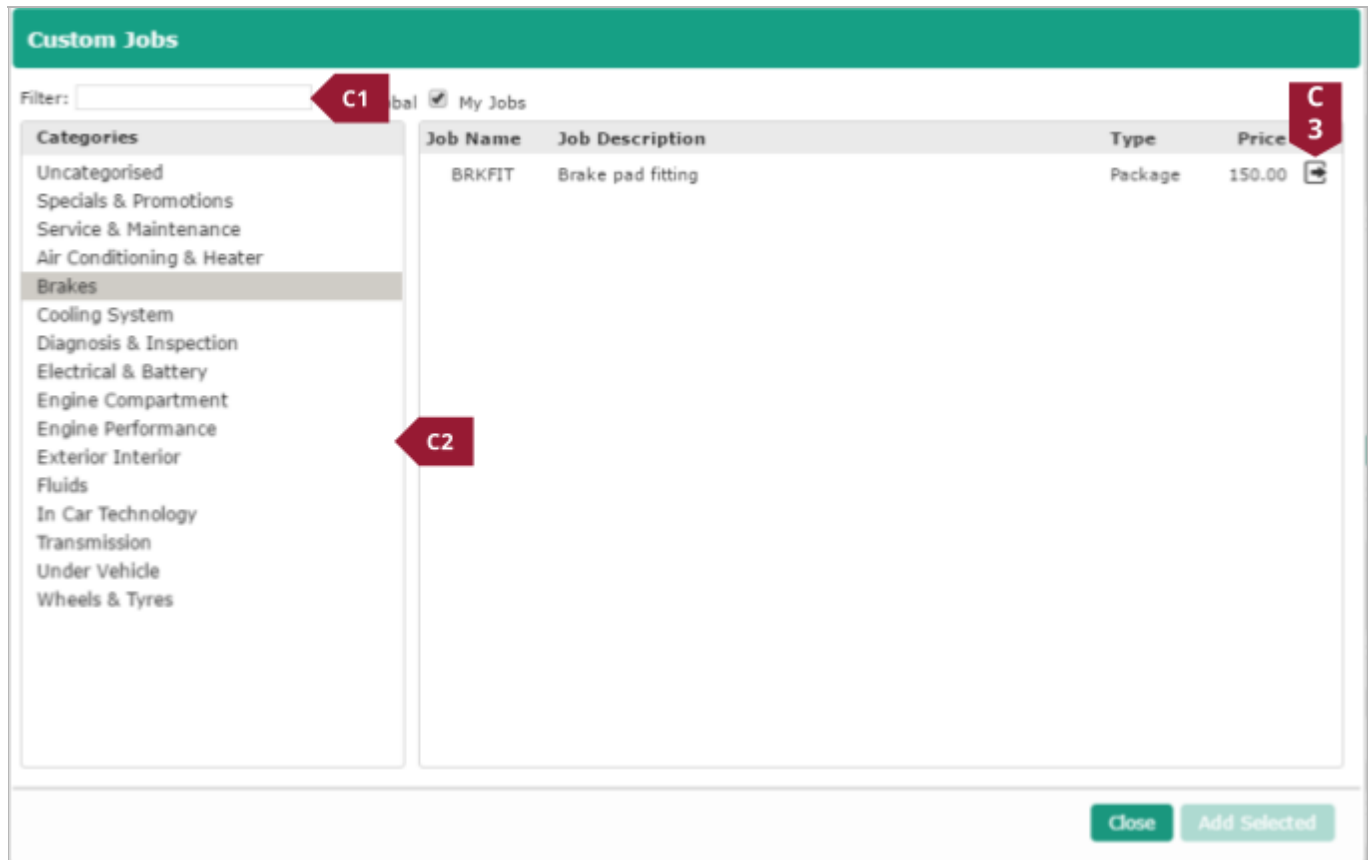
A. On the **Document** tab, with a customer and vehicle entered, click the **Add Job** button

B. Click the **Jobs** option

Autowork Online - Custom Jobs



- C. In the **Custom Jobs** screen, select the appropriate **Category** (C1), or enter a **Filter** query (C2), then click the **Add** button (C3) against the appropriate job



**Custom Jobs**

Filter:  **C1** bal ☒ My Jobs

**Categories**

- Uncategorised
- Specials & Promotions
- Service & Maintenance
- Air Conditioning & Heater
- Brakes**
- Cooling System
- Diagnosis & Inspection
- Electrical & Battery
- Engine Compartment
- Engine Performance
- Exterior Interior
- Fluids
- In Car Technology
- Transmission
- Under Vehicle
- Wheels & Tyres

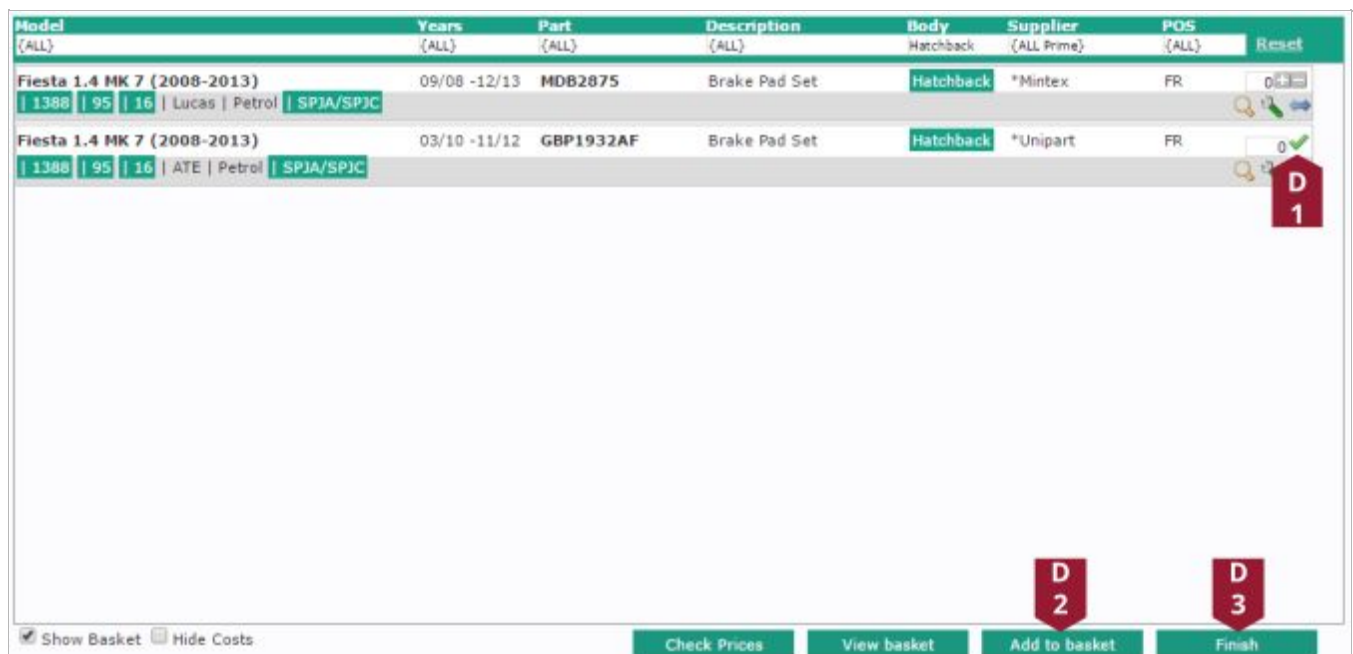
**C2**

Job Name	Job Description	Type	Price
BRKFIT	Brake pad fitting	Package	150.00

**C3**

Close Add Selected

- D. The Catalogue will automatically open with the correct registration and product group pre-entered. Click the **Add** button (D1) for the required part(s), then click the **Add to basket** button (D2), followed by the **Finish** button (D3)



Model	Years	Part	Description	Body	Supplier	POS	Reset
Fiesta 1.4 MK 7 (2008-2013)	09/08 -12/13	MDB2875	Brake Pad Set	Hatchback	*Mintex	FR	0
Fiesta 1.4 MK 7 (2008-2013)	03/10 -11/12	GBP1932AF	Brake Pad Set	Hatchback	*Unipart	FR	0

**D1**

Show Basket Hide Costs

Check Prices View basket Add to basket Finish

**D2** **D3**

- E. A job will be added to the document, the cost of the labour line will automatically change to make up the full cost for the package based on the sales value of the part included

Code	Description	Sell	Qty	Disc	VAT	Total	
	<a href="#">Brake pad fitting</a>					180.00	
<a href="#">LAB1</a>	Standard Labour	101.25	1.00	0.0%	20.0%	121.50	
<a href="#">GBP1932AF</a>	Brake Pad Set	48.75	1.00	0.0%	20.0%	58.50	
	<a href="#">Consumables</a>	0.00		0.0%	0.0%	0.00	
					<b>Goods</b>	<b>VAT</b>	<b>Total</b>
					150.00	30.00	180.00